

INSTRUCTIONS FOR 2017 WEEK OF NON-VIOLENCE VIDEOCONFERENCE CALL, TUESDAY, OCT. 17, 2017, 6 PM/EST; 5 PM/CT; 4 PM/MT & 3 PM/PST

**You can participate in the Videoconference as a group or, as an individual with your PC, Tablet or Smartphone. Remember, when you log on, you are on camera and on the open microphone. Thanks to North Carolina Central University Law School for providing the technology for this Videoconference.

Polycom RealPresence Clariti App Instructions

To participate in this call using Polycom's RealPresence Clariti app you will need a working Webcam (either built into your computer or a USB webcam plugged into your computer) and or headset/headphones (so that you will have a mic). A successful speed test MUST be completed from the location you anticipate on joining the video conference. This test is necessary to ensure you are able to maintain a stable connection and high audio and video quality throughout the class. Computers MUST have broadband connection with minimum speeds of 768kbs or (.768 mbps), upload and download capability. Copy and paste link below into your browser to test speed.

For Speed test use link: <http://www.timewarnercable.com/en/support/speed-test.html>

Follow these instructions below

1. Copy and Paste the URL into a browser (Chrome or Firefox)
2. If using Google Chrome then you will need to go down the page and click "advance". Otherwise skip to step 3
3. Click "Guest"
4. Type your "name and email" in the requested boxes
5. Click "Continue"
6. Once you are able to see yourself on your screen (being that you have a working Webcam) you can click "Continue"
7. You are now joined into the call.

Step by Step instructions for Polycom RealPresence using your mobile device, tablets, or iPad

1. Go to your app store (whether it is Google or Apple)
2. Search for Polycom RealPresence download
3. Download and install the app
4. Open the app and accept the End User License Agreement by checking the “I accept Polycom RealPresence Mobile End User Agreement” checkbox
5. Once it has finished downloading put in your email address
6. Click “next”
7. Hit the “Skip sign in”
8. You will then be directed to the dial pad (**For Apple Devices Only:** Before you enter the number be sure “H323” is highlighted in **BLUE**)
9. Type in **128.109.70.249##605555** or 605555@vjp.nccu.edu
10. Hit the **GREEN** call button at the bottom
11. It will then begin to dial into the call

****You are now a participant in your Polycom Call****

For Tech Support Contact: Greg Clinton gclinton@nccu.edu or
Deondra Torian <dtorain3@nccu.edu>