

# *New Orleans*



REGISTRATION



## **NBNA ANNUAL** INSTITUTE AND CONFERENCE

Tuesday • July 23 – Sunday • July 28, 2019

Hilton New Orleans Riverside • New Orleans

# Welcome...

to the 47th Annual Institute and  
Conference of the National Black  
Nurses Association, Inc.!

## Advancing Nursing Practice: Innovation, Access, and Health Equity

Dear NBNA Members and Attendees,

We are delighted that you will be joining us at the 47th Annual Institute and Conference in New Orleans, Louisiana, **Tuesday, July 23 to Sunday, July 28, 2019** at the Hilton New Orleans Riverside.

Please review the registration materials carefully as there are several changes and additions to the conference schedule and we don't want you to miss a single activity. Our goal is to continue to offer you the very best in continuing education, career development and networking opportunities during the conference. Plans are well underway to ensure that you will have a productive and memorable experience at the 2019 conference. If you attended the 2018 conference in St. Louis, we thank you for joining us for this very successful conference. For those who missed the St. Louis meeting, New Orleans is waiting to welcome you!



Dr. Eric J. Williams, DNP, RN, CNE, FAAN  
President and the NBNA Board of Directors





# 2018 Photo Highlights...



**NBNA**  
**47<sup>th</sup>**  
**INSTITUTE & CONFERENCE**



## IMPORTANT DATES TO REMEMBER FOR MEMBERS AND NON-MEMBERS

**Sunday     March 31     Early Bird Registration Ends**

**Friday     June 7     LAST DAY to request a refund for Conference Registration**

**Friday     June 14     Pre-Conference Registration Ends**

**Friday     June 14     On-Site Registration Fees are in Effect**

**Friday     June 14     LAST DAY to send written request to cancel your registration**

**Friday     June 28     LAST DAY for refunds on individual banquet or brunch tickets**

**Tuesday     July 2     LAST DAY to take advantage of the NBNA group rate for hotel**

## WHY YOU SHOULD ATTEND

- Earn up to 35 contact hours of Continuing Education (CE) credit.
- Learn about the newest innovations in patient care & the practice of nursing
- Learn the latest trends in Nursing Education
- Identify a Mentor that will help you take the next step in your career
- Broaden professional and collegial network
- Deepen your commitment to investing in professional development

## TO REGISTER ONLINE

To Register for the NBNA Conference online → [CLICK HERE](#)

## REQUEST TO ATTEND

Down-load a template letter to request approval to attend the conference. (The letter should be addressed to your institution and supervisor, and signed by you.)

→ [CLICK HERE](#)

## SPEAKER REGISTRATION

If you do not know if your abstract has been accepted, please call the NBNA National Office. TO SUBMIT AN ABSTRACT → [CLICK HERE](#)

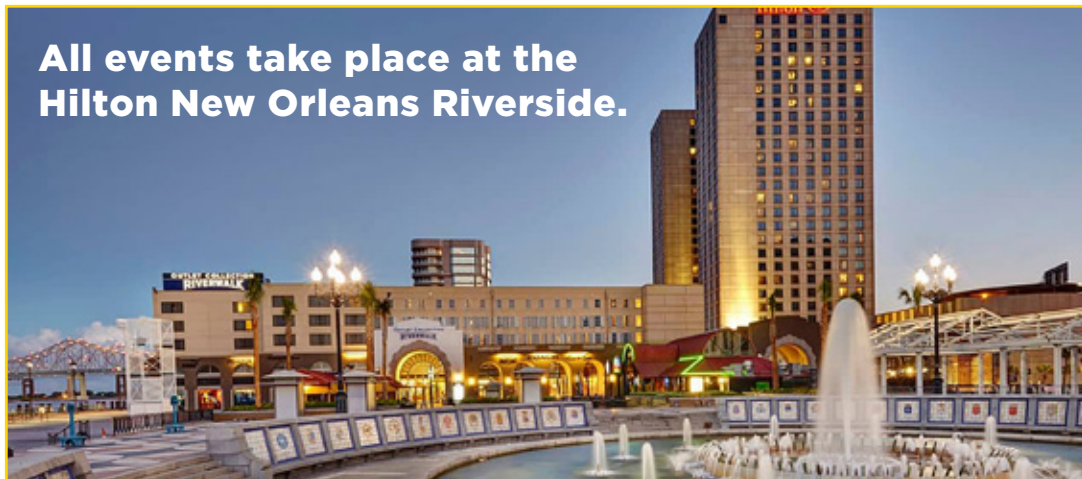
If you have submitted an abstract for presentation, DO NOT use this form to register for the conference. TO ACCESS THE ON-LINE SPEAKER REGISTRATION → [CLICK HERE](#)



# HOTEL & CONFERENCE INFORMATION



**All events take place at the  
Hilton New Orleans Riverside.**



## HOTEL & CONFERENCE INFORMATION

**Hilton New Orleans Riverside  
2 Poydras Street  
New Orleans, Louisiana 70130  
504-561-0500**

Hilton New Orleans Riverside is in the heart of New Orleans, walking distance from Audubon Aquarium of the Americas and The Outlet Collection at Riverwalk. This 4-star hotel is within close proximity of The Shops at Canal Place and Louisiana Children's Museum.

### AMENITIES

All sleeping rooms have a coffee maker and a mini refrigerator. The hotel has two 2 outdoor swimming pools or enjoy other recreational amenities including indoor tennis courts and a health club. Additional amenities at this hotel include wireless Internet access (surcharge), concierge services, and gift shops/newsstands.

Featured amenities include a 24-hour business center, express check-in, and complimentary newspapers in the lobby. Self-parking is available onsite.

### DINING

Grab a bite to eat at one of the hotel's 3 restaurants and 2 coffee shops/cafés, or stay in and take advantage of room service (during limited hours). Relax with a refreshing drink at one of the 2 bars/lounges. Buffet breakfasts are served on weekdays from 6:30 AM to 11 AM and on weekends from 6:30 AM to noon for a fee.

## RESERVATIONS: PLEASE BOOK EARLY!

The deadline date for making reservations at the Hilton New Orleans Riverside is **July 2, 2019, 5:00 pm. Eastern Time**, after this date, reservations will be accepted on a space and rate availability basis. If the Group Rate is not available, the Hotel's rack rate will apply.

### CALL IN RESERVATIONS

Hotel Reservation Department: 800-HILTONS (800-445-8667). When calling in, the guest should refer to the National Black Nurses Association Conference.

### ONLINE RESERVATIONS

**To explore the hotel and reserve your room at Hilton New Orleans Riverside → [CLICK HERE](#)**

# HOTEL & CONFERENCE INFORMATION

## ROOM RATES:

**KING OR 2 QUEEN BEDS:** Single or Double Occupancy rate is \$184 plus 18.7% tax. Triple Occupancy Rate: \$249 plus 18.7%. Quad Occupancy rate: \$329.00 plus 18.7%.

**JUNIOR SUITE:** King Bed and Pullout Sofa Bed: Single or Double Occupancy: \$299 plus 18.7% tax. Connecting rooms are available at the group rate.

**CHECK IN: 3:00 PM / CHECK OUT: 12:00 PM:** Guest Services Department can arrange to check baggage for those arriving early and rooms are not available or and for guests attending functions on departure day.

**EARLY DEPARTURE FEES:** To avoid a fee of \$90 for shortening your reservation if you do not notify the hotel in advance of your arrival or at check-in.

**LATE CHECK OUT:** Please check with the front desk for availability, hours and fees.

**ROOM GUARANTEE:** Attendees should be prepared with a credit card to which the first night's room and tax will be charged at the time the reservation is made. All guaranteed reservations will be held until 6:00 am only on the day after the confirmed arrival date. We strongly suggest that you do NOT use a debit card to guarantee your room or incidentals at check-in.

**CANCELLATIONS:** Refunds will be issued at the time of cancellation of individual attendee's reservations only if canceled at least seventy-two (72) hours in advance of the confirmed arrival date. If you cancel your reservation after the deadline, your credit card will be charged for one night's stay. When you cancel, please note the canceled reservation number.

## GROUND TRANSPORTATION:

The official ground transportation for the New Orleans Airport is Airport Shuttle Inc. Booking Requirements: **1.)** You must book transportation online at least 24 hours *prior* to your flight arrival time. **2.)** The \$40 round trip rate applies **ONLY** when the reservation is made on-line through the NBNA web portal. To make or change your reservation:

→ [CLICK HERE](#)

**HOTEL PARKING RATES:** Parking at the Hilton New Orleans Riverside, Hourly rates are available. Self-parking with unlimited in/out privileges for overnight hotel guests: \$30 per day. Self-parking non-hotel guest is \$44 per day.

**SCOOTERS:** Scoot-a-Round Rentals. Please do not delay making your reservation! To reserve a scooter:

→ [CLICK HERE](#)

## REGISTRATION: 1ST FLOOR, BALLROOM FOYER

Registration for all attendees will begin on **Tuesday, July 23 from 3 to 7 pm**. Attendees who registered in advance may check in at the registration desk and pick up all meeting materials, including badges, and conference program book. On-site registration and individual ticket purchases will end at **2:00 pm on Thursday, July 25**.

**NOTE:** "GUESTS" are defined as Non-Nurses. A RN/LPN/LVN cannot register as a guest. Guest registration includes sessions open to the public, conference institutes and workshops, refreshment breaks, exhibits, special activities, scheduled receptions, President's Gala, and Sunday Brunch. Guests are considered **FULL** conference attendees. Ticket purchases are available to all interested parties and are restricted to the event indicated.

## NBNA PAYMENT & CANCELLATION POLICY

Payment by CHECK must be received in the NBNA office by **Friday, June 14, 2019**.

After this date, payment may be made by money order or credit card (MasterCard or VISA) **ONLY**. Should it become necessary for you to cancel your registration, **WRITTEN** notification must be received (not postmarked) by **Friday, June 14**. Refunds will be made 90 days following the conclusion of the NBNA Conference. A \$50 administrative fee will be deducted from the total amount refunded. You may register on-line at NBNA.org until **Monday, July 8**.

NBNA



INSTITUTE &  
CONFERENCE

# HOTEL & CONFERENCE INFORMATION

## ATTENDEE TIPS / WHAT TO WEAR

### Book your hotel room early!

Dress for Success! Business attire is suggested when attending educational sessions, the business meeting and opening ceremony. **Bring a sweater or wrap, meeting rooms can be chilly**, although New Orleans will be hot and humid, the hotel and meeting rooms will be air conditioned. Wear comfortable shoes. We all love the glam shoes, but they are just not comfortable for visiting the exhibit hall and moving about the hotel. Bring snacks! It is always wise to bring a few power bars, nuts or dried fruit to keep your energy level high.

Show solidarity with women and heart health by wearing a red item of clothing or a red accessory on **FRIDAY, JULY 26**.

## TICKETING FOR PRE-CONFERENCE AND ONSITE REGISTRATION

- All members, guest, VIPs, honorees, awardees, exhibitors, speakers, sponsors, spouses and children **MUST** have a ticket with a table assignment number to attend the Gala.
- CHAPTER TABLES will be designated based on the number of registered members and registered guests that have purchase tickets to the Gala by, **Monday, July 8, 2019**.
- To guarantee seating with your chapter, individual ticket purchases to the President's Gala **MUST** be made by **Monday, July 8, 2019**. Sunday Brunch tickets can also be purchased by Monday, July 8th. Tickets for these events can be purchased ON-SITE in the Registration Office starting **Tuesday, July 23, 2019**.
- If you have pre-registered for the Conference your REGISTRATION PACKET will include the GALA and Brunch Tickets.
- **Ticket sales will end at 2 pm on Thursday, July 25, 2019.**
- For your convenience, a floor plan of the banquet seating will be on view prior to the day of the Gala. On the night of the Banquet, hostesses will have a list of each attendee's table assignment.

## PRESIDENT'S GALA & BRUNCH SEATING PROCEDURES

- All members, guests, VIPs, honorees, awardees, exhibitors, speakers, sponsors, spouses and children **MUST** have a Gala or Brunch Ticket.
- Reserved seating for Lifetime Members only. Open seating for all other attendees at the Sunday Brunch.
- Tickets will be collected at the door.

▼ THERE ARE  
**3 WAYS**  
TO REGISTER:

1. ON-LINE AT [www.NBNA.org](http://www.NBNA.org)
2. MAIL your completed form with payment to:  
NBNA / Registration  
8630 Fenton Street, Suite 910  
Silver Spring, MD 20910
3. By fax 301-589-3223

*(Please allow two weeks for check processing)*





# THINGS TO DO IN NEW ORLEANS



**NBNA**  
  
**INSTITUTE &  
CONFERENCE**

[www.neworleans.com/things-to-do/](http://www.neworleans.com/things-to-do/)



# SCHEDULE AT-A-GLANCE



## SUNDAY • JULY 21

1:00 pm - 4:00 pm Bag Stuffing

## MONDAY • JULY 22

12:30 pm - 4:00 pm NEW: Missing Our Mothers / Sponsored by VITAS Healthcare

→ [CLICK HERE TO REGISTER](#)

## TUESDAY, JULY 23

9:00 am - 5:00 pm NBNA Office

9:00 am - 5:00 pm NBNA Registration Office

10:00 am - 2:00 pm Local Chapter Health Fair / Guste Homes Highrise  
1301 Simon Bolivar Ave. New Orleans, LA

12:30 pm - 3:30 pm Board of Directors Meeting

3:00 pm - 7:00 pm NBNA Conference Registration

3:00 pm - 7:00 pm NEW: NBNA Collaborative Mentorship Program Mentoring in the Moment (MIM) Buddy Café / Connect with your Buddy!

→ [CLICK HERE FOR MORE INFO](#)

4:00 pm - 5:00 pm Moderators and Monitors Orientation

5:00 pm - 7:00 pm Speaker Ready Room

## WEDNESDAY • JULY 24

7:00 am - 6:00 pm NBNA Office

7:00 am - 5:00 pm NBNA Conference Registration

7:00 am - 5:00 pm NBNA Collaborative Mentorship Program  
Mentoring in the Moment (MIM) Buddy Café: Connect with your Buddy!

7:30 am - 4:30 pm Presidents Leadership Institute (Chapter Presidents and Vice Presidents)  
Sponsored by Amgen, Association of Black Cardiologists and Prolacta Biosciences

7:30 am - 4:00 pm VITAS PALLIATIVE CARE SYMPOSIUM  
Palliative Care and Pain Management in the Midst of an Opioid Epidemic  
8 CE hours / space is limited, certificates will be provided upon completion of the full day symposium. - *Pre-Registration Required* -

8:00 am - 4:00 pm Diversity Advanced Practice Registered Nurses (CRNA, CNM, and NP)  
Doctorate Symposium - *Pre-Registration Required* -

8:00 am - 5:00 pm Speaker / Ready Room

9:00 am - 12:00 pm American Red Cross Workshop / Sponsored by: The American Red Cross

10:00 am - 4:00 pm American Red Cross Blood Drive / All are invited to give!

1:00 pm - 5:00 pm Professional Writing Workshop / Please bring a working manuscript and a laptop or tablet.

2:00 pm - 4:00 pm Chronic Diseases Workshop

2:00 pm - 4:00 pm Technology & Healthcare in the 21st Century

3:30 pm - 5:00 pm Credentialing

4:00 pm - 5:00 pm New Members Orientation

4:00 pm - 5:00 pm Monitors and Moderators Orientation

4:30 pm - 5:30 pm Chapter Development

5:00 pm - 6:00 pm NEW: NBNA Collaborative Mentorship Program, Mentoring in the Moment (MIM) — Buddy Meet-Up Networking and Welcome Reception — You must be a Buddy to attend!  
Sponsored by Atlantic Health Systems, Augusta University College of Nursing

6:30 pm - 9:00 pm NBNA Under 40 Forum / Sponsored by: VITAS Healthcare - *Pre-Registration Required* -

→ [CLICK HERE TO REGISTER](#)

7:00 pm - 9:30 pm Special Events

# SCHEDULE AT-A-GLANCE



## THURSDAY • JULY 25 *Last Day to Purchase Event Tickets. No tickets sold after 2 pm.*

6:00 am - 7:00 am	Fitness Session	
6:30 am - 7:45 am	Non-CE Breakfast Session: Introducing Tina: A Fully-Animated Virtual Provider Who Can Help You and Your Patients. Program made possible through a CDC Foundation partnership with, and funding from, Amgen Oncology	
6:30 am - 7:45 am	Non-CE Breakfast Session: "Understanding Vaso-occlusive Crises in Sickle Cell Disease and its Impact on the Patient's Life" Sponsored by Novartis	NEW!
7:00 am - 4:00 pm	NBNA Registration	
7:00 am - 4:00 pm	NEW: NBNA Collaborative Mentorship Program Mentoring in the Moment (MIM) / Buddy Café / Connect with your Buddy!	
7:30 am - 10:00 am	NBNA Business Meeting / Chartering of New Chapters / Continental Breakfast Sponsored by: Encompass Health	
8:00 am - 5:00 pm	NBNA Office	
8:00 am - 5:00 pm	Speaker / Ready Room	
10:30 am - 12:30 pm	Plenary Session I: Building a Healthier Community Sponsored by: Cedars Sinai Health System Main Line Health and University Medical Center of New Orleans (LCMC)	
1:00 pm - 5:00 pm	Exhibit Hall Grand Opening	
2:00 pm - 4:00 pm	LPN / LVN Forum	
2:00 pm - 3:00 pm	Louis Armstrong Nursing Innovation Theater "Exploring Differences in Disease and Care for African Americans Living with Multiple Myeloma" Sponsored by Celgene. Refreshments Provided.	
3:00 pm - 5:00 pm	Uniformed Services Forum, Federal Service Nursing Council: Learn about the role of nurses and opportunities available within the different branches of the Uniformed Services.	NEW!
4:00 pm - 5:00 pm	NBNA Choir Rehearsal	
5:00 pm - 6:00 pm	NBNA Chapter Line-up	
6:00 pm - 8:00 pm	Opening Ceremony: Keynote Speaker: Ernest J. Grant, PhD, RN, FAAN President, American Nurses Association, Silver Spring, MD	

## FRIDAY • JULY 26 / RED DRESS DAY!

6:00 am - 7:00 am	Exercise Session	
6:30 am - 7:45 am	Non-CE Breakfast Session: "Nutrition for Vulnerable Populations: The Care and Feeding of Infant and Older Adults" Sponsored by Abbott Nutrition.	
6:30 am - 7:45 am	Non-CE Breakfast Session: "Dying Too Young" Sponsored by Movement is Life, a program of Zimmer Biomet.	
7:00 am - 4:00 pm	NBNA Registration	
7:00 am - 4:00 pm	NBNA Conference Registration	
8:00 am - 5:00 pm	NBNA Office	
8:00 am - 5:00 pm	Speaker / Ready Room	
7:30 am - 4:00 pm	NBNA Summer Youth Enrichment Institute Sponsored by AmeriHealth Caritas and Louisiana Ochsner Health Systems	
8:00 am - 12:00 pm	Emerging Leaders Forum	
8:00 am - 12:00 pm	NBNA Institutes: • Cardio-Diabetes Institute • Nursing Education Institute • Professional Trends and Issues Institute • Novel Nursing Practices Institute • Opioid Misuse Institute • Women's Health Institute	
11:00 am - 12:00 pm	Career Fair: Louis Armstrong Nursing Innovation Theater: "Ethics and Sexuality 101" Sponsored by: Planned Parenthood Federation of America	NEW!
12:30 pm - 1:30 pm	Non-CE session. Louis Armstrong Nursing Innovation Theater "Nursing Excellence and Innovation, Nursing Issues That Can Be Fixed Through ANA Enterprise Products and Services" Sponsored by American Nurses Association (ANA)	NEW!
12:30 pm - 2:00 pm	Non-CE session. Louis Armstrong Nursing Innovation Theater: "hATTR Amyloidosis: A Myriad of Clinical Manifestations" Sponsored by: Alnylam Pharmaceuticals. Box Lunch will be offered. Space is Limited	NEW!



# SCHEDULE AT-A-GLANCE



12:30 pm – 2:00 pm	Non-CE session. Louis Armstrong Nursing Innovation Theater “Modern Medicine: Innovation, Progress, and the Patient Experience” Sponsored by: Pharmaceutical Research and Manufacturers of America (PhRMA) Space is Limited. Box Lunch will be offered	<b>NEW!</b>
2:30 pm - 3:30 pm	Non-CE Session: Louis Armstrong Nursing Innovation Theater “Overview of Sickle Cell Disease and Barriers to Effective Disease Management” Sponsored by Pfizer, Inc.	<b>NEW!</b>
3:30 pm - 4:30 pm	Plenary II - TBD	
4:30 pm - 6:30 pm	NBNA Choir Rehearsal	
6:00 pm - 9:00 pm	Second Line Party and Umbrella Contest. Music by The New Orleans School of Heritage Hosted by the NBNA Fund Development Committee / <i>Purchase your ticket today!</i>	

➔ [CLICK HERE TO REGISTER](#)

## SATURDAY • JULY 27 WEAR BLUE DAY!!

6:00 am - 7:00 am	Exercise Session	
6:30 am - 7:45 am	CE Breakfast: “Resilience: The New Paradigm of Health” Sponsored by The Ultimate Coach	
6:30 am - 7:45 am	CE Breakfast: “Emotional Intelligence: The Impact of Self-Awareness and Empathy as a Diverse Leader in Healthcare” Sponsored by Thomas Jefferson University and Jefferson Health	<b>NEW!</b>
7:30 am - 11:30 am	NEW: NBNA First Ever: Men’s Bow Tie Breakfast Institute <i>Please wear blue in recognition of Men’s Health Awareness and your best bow tie!</i> Hosted by: NBNA Ad Hoc Committee on Men’s Health. Space is limited, men will be ticketed first. - <i>Pre-Registration Required</i> - Sponsored by New Orleans East (LCMC)	

➔ [CLICK HERE TO REGISTER](#)

8:00 am - 4:00 pm	NBNA Registration Office	
8:00 am - 4:00 pm	NBNA Office	
8:00 am - 1:00 pm	Speaker / Ready Room	
8:00 am - 10:00 am	Workshops <ul style="list-style-type: none"> <li>• Advances in Cancer Science</li> <li>• Critical Health Issues in Today’s Society</li> <li>• Maternal Mortality: An American Crisis</li> <li>• Trends and Issues in the Aging Population</li> <li>• Clinical Trials</li> <li>• Global Health Issues</li> <li>• Nurse Lead Innovations to Protect Our Babies</li> </ul>	
10:30 am - 11:30 pm	CE session: Louis Armstrong Innovation Theater “Seeking Health Equity in the Sexual & Reproductive Health Space by Centering Community” Sponsored by Planned Parenthood Federation of America	
10:00 am - 1:00 pm	Exhibit Hall	
12:30 pm - 1:00 pm	Grand Raffle	
1:00 pm - 4:00 pm	Breast Cancer Screen Practicum	
2:00 pm - 4:00 pm	NBNA Awards Ceremony. Commission on Graduates of Foreign Nursing Schools: Ochsner Health, VITAS Healthcare. Sponsored by Augusta University College of Nursing. <i>Pre-Registration Required, there is NO CHARGE for this program.</i>	
3:30 pm - 4:30 pm	NBNA Choir Rehearsal	
6:00 pm - 7:00 pm	Lifetime Member Photo	
7:00 pm - 11:00 pm	President’s Gala / Presentation of the NBNA Presidential Awards	

## SUNDAY, JULY 28

7:30 am - 9:30 am	Ecumenical Service
10:00 am - 12:00 pm	Brunch and Closing Session / Closing Speaker: Gloria Ramsey, JD, RN, FNAP, FAAN Associate Dean for Diversity, Equity and Inclusion Johns Hopkins School of Nursing, Baltimore, MD Installation of Officers, New Board Members and Nominating Committee
12:00 pm - 1:00 pm	Post Conference Board of Directors Meeting

# FIRST-TIME ATTENDEES

## PARTNERING A FIRST-TIME ATTENDEE WITH A BUDDY

**Welcome!** if you are a new member or this is your first time attending the conference, this is the session for you. Learn more about NBNA and how to make the most of your attendance at the conference. It is all about networking, continuing education, and meeting new friends. You will also learn how to make the most of the exhibit hall experience, see what is new in nursing, meet the top health care providers in the country, and learn how you can earn your next degree at one of the finest nursing programs in the country. *Bring your business cards and resume!* The NBNA Conference Buddy Program is a program within the NBNA Collaborative Mentorship Program. On the registration form you will see the link for you to sign up for the Buddy Program. **For more information about the NBNA Collaborative Mentorship Program:**

→ [CLICK HERE](#)

## WHO MAY PARTICIPATE:

**First-time Conference Attendees:** Nurse or student nurse attending the NBNA Conference for the first time and **Seasoned Conference Attendees:** Members who have attended at least two NBNA Conferences.

## WHAT IS YOUR COMMITMENT:

**1.)** Schedule to meet-up with your Buddy at the NBNA Buddy Café. **2.)** Attend the First-time Attendee Welcome and Networking Reception. **3.)** Complete and return the Conference Buddy Survey which will be sent by email at the end of the conference.

**Buddies must commit to attend at least two of the following events together:**

- The NBNA Business Meeting
- Exhibit Hall Opening
- One of the Plenary Sessions
- A Workshop or Institute

After registering, you will receive an email from Dr. Angela Allen, Chair of the NBNA Collaborative Mentorship Program with more information about the program and connecting with your Conference Buddy. **To register as a Buddy, complete the form on page 15 or on-line:**

→ [CLICK HERE](#)

## MORE ABOUT THE CONFERENCE:

**Continuing Education Credits:** CEs will be awarded.

**Breakfast Sessions:** Sponsored by a corporation or pharmaceutical company to educate the attendee about a new product, program or innovation the organization is promoting. Only 125 people may attend. Pre-registration is suggested. May be a CE or a Non-CE.

**Workshops and Institutes:** Workshops are generally 2 hours, Institutes are 4 hours long. You must stay for the entire session to receive CEs.

**Plenary Sessions:** There will be a 1- and a 2-hour Plenary Session. The presentations are on one central theme from different perspectives.

**Innovation Theater Sessions:** An opportunity for organizations to present a 1- hour program on their latest innovations. CEs may be awarded.

**The Emerging Leaders Forum:** This program is for non-licensed attendees. Students who have not yet become a registered nurse. (CEs are not awarded for this program.)

**The Business Meeting:** NBNA members and delegates hear presentations from the leadership; vote on resolutions and bylaw changes; and celebrate the chartering of new chapters.

**The Presidents Leadership Institute:** Only the chapter president, vice president, and a member appointed by the chapter president may attend the meeting. Chapter leaders hear presentation on leadership and programs that can be implemented on the chapter level.

**The Under Forty Forum:** This is a sponsored event and it is your opportunity to be motivated and inspired by your peers, leaders in nursing, and have some fun. Students and nurses at all levels who are under 40 years old may attend.

**Why should I visit exhibitors?** This is your opportunity to meet and thank our sponsors; receive information that is a benefit to your patients; and get information about educational opportunities to enhance your career.





## CONFERENCE REGISTRATION FORM PAGE 1

**NAME:** \_\_\_\_\_ **PHONE:** \_\_\_\_\_

## 1. REGISTRATION INFORMATION

**Please PRINT CLEARLY or type. One registration per form. Copy form for multiple registrations.**

NAME \_\_\_\_\_ CREDENTIALS \_\_\_\_\_

FIRST MIDDLE LAST **MUST BE PROVIDED**

ADDRESS

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

WORK PHONE (            )                      HOME/CELL PHONE (            )

FAX \_\_\_\_\_ E-MAIL \_\_\_\_\_

NAME OF CHAPTER (REQUIRED INFO):

EMERGENCY CONTACT NAME:

PHONE

☐ I AM A DIRECT MEMBER (do not belong to a chapter)      NUMBER OF VEGETARIAN MEALS REQUIRED:

ARE YOU UNDER AGE 40? ☐ YES ☐ NO

## 2. REGISTRATION FEES (PLEASE CIRCLE THE APPROPRIATE FEES)

MEMBER	EARLY BIRD THRU 3/31/19	PRE-CON 4/1- 6/15/19	ON SITE AFTER 6/15/19	
RN/LPN/LVN	\$425	\$500	\$625	
Student (NON-Licensed)	\$280	\$330	\$455	
Retired	\$350	\$425	\$550	<b>SUB-TOTAL \$</b>

INCLUDES (1) Gala ticket (1) brunch & closing session ticket (1) general raffle ticket

(1) CEU program, business meeting (MEMBERS ONLY)

☐ I AM A NEW MEMBER      ☐ THIS IS MY FIRST NBNA CONFERENCE

NON-MEMBER	EARLY BIRD	PRE-CON	ON SITE	
	THRU 3/31/19		4/1- 6/15/19	AFTER 6/15/19
RN/LPN/LVN	\$600		\$675	\$825
Student (NON-Licensed)	\$355		\$405	\$555
Retired	\$425		\$520	\$600
				<b>SUB-TOTAL \$</b>

INCLUDES (1) Gala ticket (1) brunch & closing session ticket (1) general raffle ticket (1) CEU program

- ☐ I will attend the Chapter Development Workshop: .....Wednesday, July 24
- ☐ I will attend the Under Forty Forum: .....Wednesday, July 24
- ☐ I am a LPN/LVN and will attend the LPN/LVN Workshop: .....Thursday, July 25
- ☐ I will attend the Emerging Leaders Forum: .....Friday, July 26

## REGISTRATION FORM PAGE 2

**PAGE 2.**

**NAME:** \_\_\_\_\_ **PHONE:** \_\_\_\_\_

### 3. GUEST REGISTRATION\*

#### NON-NURSE ADULTS:

\_\_\_\_\_  
\_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_

(IF DIFFERENT FROM REGISTRANT'S)

#### CHILDREN:

\_\_\_\_\_ (age) \_\_\_\_\_  
\_\_\_\_\_ (age) \_\_\_\_\_  
\_\_\_\_\_ (age) \_\_\_\_\_  
\_\_\_\_\_ (age) \_\_\_\_\_

**# OF GUESTS:** \_\_\_\_\_ **X \$275 =** \_\_\_\_\_ **SUB-TOTAL**

\* NON-NURSE GUEST(S) REGISTRATION (ADULTS OR CHILDREN) \$275 EACH.

REGISTRATION INCLUDES: EDUCATIONAL SESSIONS OPEN TO THE PUBLIC, EXHIBIT AREA,  
PRESIDENT'S BANQUET, AND SUNDAY BRUNCH.

### NBNA SUMMER YOUTH ENRICHMENT INSTITUTE

**DATE TIME / 8:00 am - 4:00 pm**

REGISTER MY: *(consent forms sent with registration confirmation.)*

RELATIONSHIP TO ATTENDEE	CHILD'S NAME	AGE OF CHILD / GENDER
RELATIONSHIP TO ATTENDEE	CHILD'S NAME	AGE OF CHILD / GENDER

### 4. PURCHASE ADDITIONAL BANQUET, BRUNCH OR AWARDS CEREMONY AND LUNCHEON TICKETS

**Banquet & Brunch tickets are NOT refundable after FRIDAY JUNE 14, 2019.**

- ☐ PRESIDENT'S GALA & BANQUET **JULY 27** \$125 ea X No. of tickets \_\_\_\_\_ **SUB-TOTAL \$** \_\_\_\_\_
- ☐ BRUNCH & CLOSING SESSION **JULY 28** \$85 ea X No. of tickets \_\_\_\_\_ **SUB-TOTAL \$** \_\_\_\_\_

### 5. PAYMENT INFORMATION (NBNA ACCEPTS ONLY MASTERCARD AND VISA CREDIT CARDS.)

☐ Check Enclosed ☐ Check has been requested/ PO# \_\_\_\_\_ ☐ Money Order ☐ MasterCard ☐ VISA

**AMOUNT ENCLOSED \$** \_\_\_\_\_ (SUB-TOTALS FROM 2, 3 & 4)

Credit Card # \_\_\_\_\_ Exp. Date: \_\_\_\_\_ Sec. Code: \_\_\_\_\_

Cardholder Name (please type or print): \_\_\_\_\_

Billing Address \_\_\_\_\_

Signature \_\_\_\_\_

(ALLOW 2 WEEKS PROCESSING TIME IF PAYING BY CHECK)

**NO REQUEST FOR REFUNDS WILL BE GRANTED AFTER FRIDAY, JUNE 14, 2019.**



# VOLUNTEER / BUDDY / MONITOR / MODERATOR FORM

**PAGE 3.**

**NAME:** \_\_\_\_\_ **PHONE:** \_\_\_\_\_

**NOTE: Do not submit this form unless you have ALREADY REGISTERED for the conference.**

☐ I Will Volunteer      ☐ I Need A Buddy      ☐ I Want To Be A Buddy      ☐ Monitor / Moderator

NAME \_\_\_\_\_

PHONE \_\_\_\_\_ ORG./CHAPTER \_\_\_\_\_

EMAIL \_\_\_\_\_

**Complete this form or register on-line: <https://www.nbna.org/mentorshipprogram>**

## VOLUNTEERING

**YES. I want to volunteer for the following:**

- ☐ Registration      ☐ Workshop Monitor      ☐ Moderator      ☐ Buddy Program  
☐ EXHIBIT HALL:      ☐ Thurs. 7/25: 1:30 - 4:30 pm      ☐ Fri. 7/26: 10 am - 4 pm      ☐ Sat. 7/27: 11 am - 1 pm

## BUDDY PROGRAM

**FIRST TIME ATTENDEE:**

- ☐ I am a Licensed Nurse  
☐ I am a Student Nurse

**BUDDY ATTENDEE:** (attended least 2 conferences)

- ☐ I am a Licensed Nurse  
☐ I am a Student Nurse

Thank you for registering for this exciting new program! We will share your cellphone and your email address with your Buddy. You must agree to jointly attend at least 2 events with your Buddy. Kim Scott, Co-Chair of the with the NBNA Collaborative Mentorship Program will be contacting you shortly.

## SESSION MONITOR OR SESSION MODERATOR

**[When workshop and institute titles are available, the listing will be sent.]** Please review the workshops and institutes listed, select up to 3 sessions you are willing to facilitate. Assignments will be in the order of which they are received. PLEASE INCLUDE EVENT NUMBER AND TITLE.

**SESSION MONITOR:** Responsible for checking attendees in and out of the session, received completed evaluation form in exchange for the certificate of attendance, follow all of the guidelines set out by the credentialing body. Return excess materials to the national office.

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

**SESSION MODERATOR:** Responsible for welcoming the speakers, introducing the speaker before their presentation, maintain the start and end times as indicated on the speaker line-up in your packet. Conclude the workshop or institute with in the allotted time.

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

# IMPORTANT INFORMATION

## NBNA Rules of Engagement at the NBNA Institute and Conference

1. Sessions start on time.
2. You will receive your CEU certificate upon completion of the class in its entirety and by submitting an evaluation form. The evaluation form is provided to you at the BEGINNING of the class.
3. **If you arrive more than 15 MINUTES after the start of the sessions, you will NOT receive a CEU certificate.**
4. If you arrive more than 15 minutes AFTER the start of the session, you WILL NOT receive a CE Certificate. You CAN receive a CERTIFICATE OF ATTENDANCE.
5. You must stay in the room during the entire session in order to receive your CEU or CERTIFICATE OF ATTENDANCE.
6. You cannot switch sessions.
7. You cannot receive a certificate for less than the hours scheduled.
8. If you do not get the CEU certificate on the day of the session, you will not get a certificate. You cannot come the next day to pick up your certificate. You must stay the entire time to receive CEUs.
9. There are no CEUs for Opening Ceremony.
10. Treat NBNA staff, paid support staff, volunteers, sponsors, exhibitors and hotel staff with respect.
11. Bring your business card and resume to share with sponsors, exhibitors and speakers.
12. The attire is business casual.
13. Do not place your CEU certificate in your conference book or bag.
14. **If you are an exhibitor and also a member of NBNA, you must pay the conference registration fee if you wish to attend the NBNA Business Meeting.**
15. **If you are a speaker and also a member of NBNA, you must pay the full speaker registration fee if you wish to attend the NBNA Business Meeting.**

