MEMBERSHIP PROCEDURES
FOR APPLYING FOR CHAPTER STATUS

Chapters are those groups of various nurses who have organized and stand ready to support the National Black Nurses Association, Inc., by becoming a Charter Chapter of NBNA. This status requires that:

1. Each active participating member must be a member of good standing with NBNA and the Local Chapter.
2. The Chapter’s Bylaws must be in accord with those of the National Office. (Review Model Bylaws attached)
3. All fees must be paid-in-full by March 15th in order to be chartered at the National Institute and Conference for that year. National’s fiscal year for dues is January 1st to December 31st. All chapter members will receive a renewal invoice each year from National during the month of November.

To become a chapter, the group shall:

1. Complete the 2020 Application for Chapter Status
2. Submit the completed 2019-2020 membership roster with 15 members or more, 7 of the initial members must by RNs. A completed roster entitles the following information: full name of member; mailing address; telephone number; email address (if they have one) and fill-in all additional columns, as instructed. Review the 20by 20 Chapter Membership Roster instruction sheet. In the National Amount Paid column, type in the dues amount each member paid, total the column and email the completed Membership Roster to elazenby@nbna.org. Made a copy of the membership roster, a copy of the membership applications, your check for the National Dues and submit to the National Office.
3. Complete the Chapter Profile Form with the elected officer’s information and send by email.
4. Submit by email to elazenby@nbna.org a copy of your Bylaws for review by the Bylaws Committee.
5. Submit by mail all other completed documents.

Chapter Membership entitles the chapter to:

1. One vote per member on any issue to be decided by the membership or one (1) delegate for every 15 members not in attendance at the yearly Annual Institute and Conference Business Meetings.
2. NBNA’s bi-annual printed Journals.
3. NBNA’s quarterly eNewsletter is place on the website, as well as other information.
4. The chapter can have any licensed member in good standing hold an office on the Executive Board when elected by due process.
5. Share all the rights and benefits of members in good standing with NBNA.
6. State their affiliation with NBNA in the local Chapter name.

Chapters may not participate in partisan politics.